



REQUEST FOR PROPOSALS (RFP) **Expanded Schools Behavioral Health Program**

Pre-Proposal Conference Held: November 6th, 2024 | 2:00 Pm

BHSB Facilitators:

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QUESTIONS AND ANSWERS

Posted: November 13, 2024

Q1: What is meant by a licensed or “certified” provider? What certification replaces licensed clinicians?

A: Applicants must meet all of the criteria outlined below to be considered eligible to be selected through this RFP process:

- Licensure as an Outpatient Mental Health Center (OMHC) for a minimum of two years with the ability to access reimbursement through The Administrative Services Organization (ASO) for Maryland’s Public Behavioral Health System.
- A minimum of two years experience providing therapy/prevention services to students and/or youth.
 - The organization must have a minimum of 2 years experience providing therapy/prevention services to students and youth

Q2: What is the Term of the RFP? Is it one year, and then will we be evaluated for a second year, or will this be an ongoing service and support?

A: July 1, 2024 – June 30, 2025, with options to renew annually pending availability of funding and performance.

Q3: 4 hours per school per week?

A: The selected applicants must have the capacity to staff at a minimum of (10) schools at 0.5 Full Time Equivalent (at least 0.5 FTE per school)

Q4: Can a licensed clinician supervise graduate students that are supervised?

A: All hired clinicians must hold a master’s license to practice in Maryland. Staff who **are not** independently licensed must receive supervision as mandated by their professional board.

Q5: So, a PRP's licensed clinician would not suffice?

A: All hired clinicians must hold a master's license to practice in Maryland. Staff who **are not** independently licensed must receive supervision as mandated by their professional board.

Q6: Can we receive a copy of the slide deck?

A: The information from the Pre-Proposal Conference comes directly from the RFP document. Please refer to the RFP document and this Q&A document.

Q7: How many organizations will be chosen?

A: BHSB and the Baltimore City Public School System are seeking a minimum of seven (7) qualified organizations to implement behavioral health services at a minimum of ten (10) Baltimore City public schools.

Q8: Is there an example of the budget to be submitted? How do we submit the monthly financial report?

A: All applicants must attach a line-item budget for the grant period in the RFP that includes anticipated revenue from grant funding, fee-for-service reimbursement, and all expenses as an appendix.

Provide a budget narrative/justification that explains revenue and expense projections in more detail. The budget narrative should be included in the body of your proposal, not as an appendix.

Financial reports are required to generate payment and involve submitting actual expenditures or invoices (depending on the contract type) and to monitor spending compared to the budget or award amount. If organizations are spending more or less than expected awarded throughout the contract term, BHSB may offer technical assistance and support to ensure the funding covers the contract term fully, and BHSB may reduce funding if all funds are not likely to be expended by the end of the contract term.

Q9: The slides do not match the RFP. Where are letters of support in the RFP?

A: There was an error in the slide presentation. Letters of Support **ARE NOT** required for this RFP.

Q10: Will schools be assigned to the provider automatically?

A: The chosen applicants will collaborate with BHSB and Baltimore City Public Schools to determine the assigned schools.

Q11: Must be an OMHC and not a licensed PRP?

A: Please refer to Question 1



Q14: Are there current providers providing this service in Baltimore City schools?

A: Currently, seven organizations are contracted to participate in the Expanded Behavioral Health Program through FY25. To continue their participation beyond FY25, they must submit an application or proposal as outlined in the RFP.

Q15: Can I submit as a licensed PRP and have LGPC work in the school?

A: Please refer to Questions 1 and 4

Q16: In regards to the 2-year minimum, what if an OMHC program was licensed starting on July 31, 2023 (meaning they would be two years in that month of the program starting)? Would that be okay?

A: All selected OMHC must be licensed for (2) years as of December 31st, 2024

Q17: Are they Elementary, Middle, and High Schools that will be referred?

A: Yes

Q18: Is the license for two years required? Most applicants are recent graduates.

A: Applicants must meet all of the criteria outlined in the RFP to be considered eligible to be selected through this RFP process. Please refer to questions 1 and 4.

Q19: Will the current provider be part of the new solicitation?

A: Please refer to Question 14

End of Questions and Answers